

6. The contingencies should be restricted to original PE.
7. Financing the works shall be managed by the Engineer-in-Charge as per the provisions made in its budget for respective works.
8. The copy of the agreement shall be furnished to this office immediately after award of work.
9. The Engineer-in-Charge and/or construction agency must not change the scope of work in any manner as indicted in the Preliminary Estimate without approval of the competent authority.
10. Engineer-in-Charge/construction agency may identify the probable impediments in the execution of projects well in advance and may project contingent measures/plans as identified to deal with them, so as to ensure completion of the projects as per approved time schedule.
11. **Work completion certificate and copy of the 3rd party Quality Control Certificate may be furnished to Engineer-in-Chief/Chief Engineer** which in turn will apprise the Finance Deptt./ PWD Secretariat of the completion of work as per prescribed standards and schedule.
12. The Construction Agency shall submit the final bill to Admn. Department reporting utilization of funds, completion of project and settlement of advance/deposit money on the completion of the work/project.
13. It will be ensured that all the payments to contractors are made through electronic fund transfer only.
14. The concerned Engineers/contractor shall ensure that the quality of the work shall be as per standard prescribed.
15. Chief Engineer will ensure that after A/A & E/S of PE the details – name of work, estimated cost, awarded cost, work completion cost, work start date, completion date, name of agency along with a copy of estimate must be uploaded on the website of the department. Further a small plaque be set up on work site, mentioning agency, date and cost of completion etc.
16. Tenders shall be invited by way of e-tendering and wide publicity may also be given as per GFR 2017/CPWD Work manual.
17. The provision made for each of the civil/ electrical work shall be utilized for the specific purpose only. Inter-change of provision shall not be resorted to.
18. Engineer-in-Chief/Chief Engineer shall enter into comprehensive Contract with contractors incorporating the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.
19. Engineer-in-Chief/Chief Engineer shall submit quarterly monitoring report and annual performance report/project completion report within 15 days of completions of the quarter/year/completion of the project as the case may be.
20. **This issues with the prior approval of Finance Department, GNCTD vide UO No. 38/Accounts dated 16.05.2018 in the file CD No. 057468043 at page 26/N.**

Yours faithfully,



(B.R. SINGH)

SPECIAL SECRETARY (PWD)

F. No. F-1/PWD/ 7150-61
CD. No. 057468043

Dated: 23/05/2018

Copy to:

1. Secretary to Hon'ble Minister, PWD, 7th Floor, A-Wing, Delhi Sectt, New Delhi.
2. OSD to Chief Secretary, Delhi, 5th Level, A-Wing, Delhi Sectt, New Delhi.
3. Pr. Secretary, Finance Department, GNCTD, 4th Floor, A-Wing, Delhi Secretariat, Delhi.
4. Director (Works & Estt.), PWD, 12th Floor, MSO Building, I.P. Estate, New Delhi.
5. Director (Planning), Planning Department, GNCT of Delhi, 6th level, Delhi Secretariat, Delhi.
6. Dy. Secretary, Finance (Budget) Department, GNCT of Delhi, 4th level, A-wing, Delhi Secretariat, New Delhi.
7. Chief Project Manager (Flyover-2&3), Opp. Indraprastha Park, Ring Road, Sarai Kale Khan, New Delhi.
8. Pay & Accounts Office, PAO No-12, MSO Building, IP Estate, New Delhi.
9. PPS to Pr. Secretary, PWD, 5th Level, B-Wing, Delhi Secretariat, Delhi.
10. PA to Special Secretary, PWD, 5th Level, B-Wing, Delhi Secretariat, Delhi.
11. Guard file.



(B.R. SINGH)

SPECIAL SECRETARY (PWD)